



The Apu Palamguwan Cultural Education Center (APC)
is looking for a

YOUTH PROGRAM MANAGER

based in Bendum, Malaybalay, Bukidnon

APC is a culture-based, Jesuit-supported organization that sustains indigenous schools in the uplands of Bukidnon, northern Mindanao, Philippines. The APC culture-based education offers three programs: K-12 education at the APC schools; Learning at the Dalēpaan: An education outside the classroom; The Forest, Farm, and Leadership at the Margins (FFLM): Learning technical skills and strengthening cultural identity. For more information about APC, please visit <http://apupalamguwancenter.essc.org.ph/>.

The **Youth Program Manager** is responsible for the implementation of the youth training programs implemented in Bendum and other Upper Pulangi communities. The program goal is to empower indigenous communities in Mindanao to overcome poverty through productive youth engagements in the changing socio-economic landscape and through meaningful participation in the sustainable management of resources in their ancestral domain.

Job Responsibilities:

1. Manages the effective implementation of youth training projects and scheduled activities
2. Ensures the timely reporting and documentation for donor agencies and institutional requirements
3. Gathers information from other project team members as initial reports for the development of knowledge products for the youth training programs
4. Assists in developing and formulating plans and strategies for broadening the youth training program
5. Manages the requirements of accreditation institutions that the APC youth projects are affiliated with such as DA-ATI, TESDA, JWL, and ensure that these are accomplished and submitted in time

Qualifications:

- Preferably has a bachelor's degree in community development, social work, or any related field
- Has background experience in program and/or project management
- Has experience working with the youth and/or indigenous communities
- Can work with a multi-disciplinary team in a culture-based context
- Can work in an upland setting for extended periods of time
- Can work pro-actively and is a self-starter
- Has supervisory management skills
- Organized and systematic
- Adequate communication and writing skills in English
- Fluent in Visayan and English
- Physically, psychologically, and emotionally fit
- Has maturity and a balanced personality
- Has ability to troubleshoot
- Has commitment and vision

Qualified applicants should send their latest CV with cover letter to essc.recruitment@gmail.com.